

**Agenda**  
**Greene County Sales Tax Oversight Board**  
**January 23, 2020**  
**2:00 p.m.**  
**Historic Courthouse, Room 212**  
**940 N. Boonville Ave**  
**Springfield, MO 65802**

1. Conrad Griggs – Welcome
2. Next Meeting Date – Thursday, April 23, 2020  
2 p.m. Room 212, Historic Courthouse
3. Recommendation to Commission regarding board vacancy
4. Preliminary Summary of the 2019 Budget
5. Jail/Sheriff Office Update – Resource Management Director, Kevin Barnes
6. Temporary Jail Update – Budget Officer, Jeff Scott
7. Questions and Discussion
8. Adjournment

**Jeff Scott**

---

**From:** Bob Dixon  
**nt:** Thursday, December 12, 2019 11:10 AM  
**o:** Samuel Knox; Conrad Griggs  
**Cc:** Harold Bengsch; John Russell; Chris Coulter; Jeff Scott  
**Subject:** RE: Commission's Citizens Sales Tax Accountability Board Resignation

Samuel,

Thank you for your service to the Board and to your fellow citizens. We are grateful for the time you have contributed to the oversight of expenditures of Greene County's new sales tax revenues. I'm sorry to learn of your need to step down, but we understand. When time and your other responsibilities permit involvement on this or other Greene County boards in the future, please let me know.

Best Regards,  
Bob Dixon

**From:** Samuel Knox <unitepublication@yahoo.com>  
**Sent:** Thursday, December 12, 2019 9:36 AM  
**To:** Bob Dixon <BDixon@greenecountymo.gov>; Conrad Griggs <cgriggs@bankofmissouri.com>  
**Subject:** Commission's Citizens Sales Tax Accountability Board Resignation

Dear Commissioner and Board Chair,

with regret that I inform you that effective this date, December 12, 2019, I hereby resign my position on the Greene County Commission's Citizens Sales Tax Accountability Board.

My other commitments have become too great for me to be able to fulfill the requirements of my position on the board, and I feel that it is best for me to make room for someone with the time and focus to devote to the job.

It has been an honor and privilege to serve Greene County voters as a member of the Commission's Citizens Sales Tax Accountability Board over the last two years. I also want to thank the Commissioners and County employees for their work and assistance throughout this process to make sure that each board member was fully informed and up to date on any information needed to make this a truly transparent process.

If I can be of any other assistance, please don't hesitate to ask.

Best Regards,

Samuel Knox  
Minorities In Business  
Executive Director  
405 N Jefferson Ave  
Springfield, MO 65806  
Office: 417-837-2631  
Cell: 417-864-7444

## EXHIBIT A (of the Original 102 Resolution) – October 2, 2017

The Greene County Commission commits to provide funding, in whole or in part, for the following projects upon passage of the one half (1/2) of one (1) percent county-wide general sales tax (GR II), submitted to the voters of Greene County on November 7, 2017.

1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.
2. Up to 334 new correction officers and staff and operations for the Justice Center.
3. Fund Federal and State mandates for storm water management.
4. Community mental health programs to assist with the justice system.
5. Staff and operations for the Prosecuting Attorney's Office.
6. Establish best practice treatment programs such as Drug treatment Court, DWI Court, Veterans Court, etc.
7. Community trunked radio system for emergency communications.
8. Juvenile courts building and detention facility.
9. Community animal control facility.
10. Community animal control officer and equipment.
11. Community partnership law enforcement specialty units.
12. Outlying municipal projects.
13. Support staff (budget, purchasing, human resources, information systems, public information office).
14. Courts renovation.
15. Building maintenance and staffing.
16. Equipment replacement (servers, desktop computers, etc.).
17. Demolition and parking lot construction.
18. Utilities.
19. Restricted reserve to ensure positive bond rating.

**1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.**

In 2019, the main expense for the jail construction project continued to be architect fees, totaling \$5,208,755.06. Anticipated fees for the project are based on 7.75% of the project budget. Purchase of the property for the new jail was finalized in December, with a property cost of \$679,545.00 and closing costs of \$2,383.08; JE Dunn/DeWitt's pay apps for preconstruction, fees, and precast cells totaled \$280,707.90; geotech, environmental, and topographic survey services came to \$24,000.00. The grand total in expenditures was \$6,195,391.04, all of which was covered via bond draws from the 2018 Certificates of Participation.

Salaries, benefits, and operating expenses for the four-member Jail Advance Team in 2019 were \$326,434.34. These expenses were paid directly out of GR II and not covered by the bond. In February, representatives from the Advance Team toured detention facilities in Topeka and Leavenworth, KS. The total for these trip expenses totaled \$79.57 (in accordance with Section 14-5 of the Greene County Personnel Manual on travel expenses). Other miscellaneous expenses included: legal fees for \$460.00; final expenses for the jail oven, purchased in 2018 for the current facility and which will ultimately be used in the new jail, for \$553.13; and, an encumbrance for hardware/software related to the video court system for \$2,884.76.

A Commission decision was made on June 17, 2019 to increase the overall jail construction budget to \$150 million, predicated on the condition that the new facility would have a minimum of 1,254 beds. This will require the issuance of a second bond in 2020 or 2021, which is something that had already been planned for in the financing plan for new facility construction for the County.

**2. Up to 334 new correction officers and staff and operations for the Justice Center.**

The majority of additional staff for the Justice Center won't come on board until construction is closer to completion. The Warrants division of the Jail was restructured in 2018 in anticipation of the staff headcount increase, with approval from the County Commission. In addition, approval was given effective the 3<sup>rd</sup> quarter of 2019 for 11 additional detention officers and one corporal to facilitate the transfer of inmates in and out of holding areas in the Judicial Courts Facility. Salaries and benefits for all jail positions funded from GR II in 2019 came to \$722,204.81. Other operating expenses comprised of pre-employment screening, uniforms, food, bedding, medical and cleaning supplies, and training/meetings, came to \$289,719.30, for a total expense of \$1,011,924.11.

A key expense in inmate operations is the funding of reciprocity, which is reimbursement to other counties for the holding of Greene County inmates. As of January 8, 2020, total posted costs for this expense for 2019 totaled \$2,027,250.00. The average daily count of inmates held out-of-county has gradually grown between January 1 and December 31, with an overall YTD average of 144.

This figure is significantly higher than the average of 24 inmates experienced in 2018; there were no inmates held out of county for the months of March through September of 2018. Since that time, the number has increased from an average of 64 inmates in October of 2018 to a peak average of 171 in July of 2019. In December 2019, the average number of out-of-county inmates was 145.

It is expected that reciprocity expense will be eliminated once jail construction is complete and Greene County can once again house all of its inmates.

**3. Fund initiatives for environmental and storm water management.**

In 2019 there were nine positions funded for Environmental; salaries and benefits costs came to a total of \$483,968.07. Contract labor, consulting, and legal counsel totaled \$30,999.64.

Contract labor costs for lawn maintenance at various locations around the County totaled \$14,155.74. Engineering consulting fees in 2019 have been comprised of ongoing water sampling at the former site of Springfield Laundry for \$12,575.12 and maintenance of the South Dry Sac River streamgage for \$3,466.67. Code enforcement costs have totaled \$35,654.00, primarily composed of two demolition-and-cleanups at 230 E Weaver Road and 595 S Farm Road 99. Other miscellaneous operating costs for 2019 totaled \$17,339.03.

Capital purchases for Environmental in 2019 totaled \$126,046.65, and included the following purchases: workstations, furniture, and other equipment for new staff, including the construction project manager (\$14,278.38), special resistivity ground testing equipment (\$56,895.58), EarthImage software used in conjunction with the resistivity equipment (\$2,784.69), two Geomax Zenith GNSS systems (\$25,415.00), and a Ford F-150 truck (\$26,673.00).

Costs for support and maintenance at Riverbluff Cave and Museum were \$64,703.56, which represents the annual budgeted amount of funding support to the Missouri Institute of Natural Science. Community awareness costs have been \$81,120.00 through December, with \$65,000.00 of funding for the Watershed Committee of the Ozarks (in partnership with the City of Springfield and City Utilities), \$10,500.00 to Missouri State University to fund their water quality education program and water industry professionals' conference, \$5,120.00 to the James River Basin Partnership for their water quality education and rain barrel rebate programs, and \$500.00 of annual dues to the Tri-State Water Resource Coalition.

In total – salaries, operating costs and community awareness initiatives through 2019 were funded at a cost of \$839,028.84.

Resource Management has worked on several storm water maintenance and demolition projects in 2019, some of which are for locations carried forward from work in 2018. Total paid and encumbered costs for these projects through December were \$473,754.70, and included the following:

- 9574 W Farm Road 84 - \$185,221.55 for buyout and demolition
- 751 W Farm Road 36 - \$157,431.50 for buyout
- 4481 S Farm Road 193 - \$19,102.15 for demolition (this was a 2018 buyout)
- 2530 W Vincent - \$14,457.15 for demolition (this was a 2018 buyout)
- 4450 E Farm Road 144 - \$9,862.00 for demolition (this was a 2018 buyout)
- 5831 S Dollison - \$20,509.60 for drainageway maintenance
- 4727 S Kimbrough - \$2,482.50 for drainageway maintenance
- 4176 S Farm Road 223 - \$3,000.00 for re-platting (this was a 2018 buyout)
- 4775 E Farm Road 174 - \$400.00 in appraisal fees
- Watershed planning & prioritization - \$61,288.25

Total expenditures for Resource Management through December were \$1,312,783.54.

#### **4. Community mental health programs to assist with the justice system.**

There was no spending in 2019 for this category. However, \$2,016,504.00 has been budgeted in 2020 for several mental-health related initiatives.

In terms of direct County personnel, a Pretrial services officer has been budgeted, to work as a liaison between inmates being released from jail and the contacts and assistance they will need in order to establish and improve upon their transition back into the civilian population. This will also help to curb recidivism which can occur from a lack of such assistance. A Jail psychologist and two licensed professional counselors have been budgeted, to work directly with those inmates who are in need of counseling and assistance prior to their release. Budgeted salaries and benefits for these four positions are \$161,882.12.

Among other services budgeted, additional wraparound service funding was requested and ordered by the 31<sup>st</sup> Judicial Circuit, budgeted for 2020 at \$290,330.00. The Springfield-Greene County Health Department is

budgeted to receive funds to pay for community health workers and advocates, in the amount of \$250,000. Plans are also being put together for a drop-in mental health center in conjunction with Burrell Behavioral Health and/or other community partnerships. This would be used as an alternative, if circumstances warrant, to taking individuals to the Greene County Jail when detention isn't necessary but rather mental health assistance. There is currently no option of this sort in the Greene County area. The Commission has set aside an estimated \$1 million to be used for this project. Lastly, \$314,291.88 has been budgeted for other mental health programs that may be initiated through the year.

#### **5. Staff and operations for the Prosecuting Attorney's Office.**

The Prosecuting Attorney's Office was fully staffed in 2019. Salaries and benefits through December were \$961,902.33. Operating costs for these positions, including training, dues, supplies, law books and publications, and reimbursements for both victim witnesses and expert witnesses, came to a total of \$49,164.70. Total expenditures for 2019 were \$1,011,067.03.

The Senior Assistant Prosecuting Attorney position funded from GR II is assigned to the Drug Treatment Court, and all costs for this position are included under the best-practice treatment programs project (item 6 of Exhibit A to the Resolution).

#### **6. Establish best practice treatment programs such as Drug Treatment Court, DWI Court, Veterans' Court, etc.**

Court wraparound services such as temporary housing, counseling, outreach services, court-ordered drug testing, and reimbursements to treatment centers have been funded by GR II in the amount of \$90,909.73 through December. This amount is expected to rise as services provided through December continue to be invoiced. Expenditures for housing and treatment services were \$24,996.42; drug testing services were \$60,753.31, other miscellaneous outreach services came to \$5,160.00.

Services were provided by the following organizations:

- City Utilities (bus passes)
- Clean Sweep Ministries
- Freeway Ministries
- Heartland Center for Behavioral Change
- Higher Ground Recovery Center
- Hope Homes of the Ozarks
- Life 360 Community Service
- New Beginning Sanctuary
- Preferred Family Healthcare
- Recovery Chapel
- Recovery Outreach Services
- Timothy House Sober Living Home
- Victory Mission
- Avertest, LLC

Contract labor costs related to DWI intensive case management totaled \$47,250.00 through December thus far. Another 2½ months of expense at an estimated cost of \$13,000.00 is expected to be posted to 2019's books. Together with other miscellaneous operating costs, spending by the Court in GR II for best practice treatment programs has been \$138,700.10.

Pretrial for GR II is staffed with two RANT (Risk and Needs Triage) screener positions, and salaries and benefits for these positions came to \$104,403.78. Miscellaneous operational costs through December were \$1,206.24.

There were two significant expenditures in Pretrial's contract labor line. The first was the use of funds to pay for additional SCRAM monitoring devices. Since the implementation of the Missouri Supreme Court decision pertaining to the rules for pretrial release, there has been a significant increase in the use of GPS monitoring, and GR II funds have been used to cover this increase. Spending through December has totaled \$88,020.00, and

an additional estimated \$24,000.00 is expected to be applied to 2019's expense with the receipt of the invoice for December activity.

The second expense was a \$25,000.00 payment to the Missouri Public Defender's Office to assist in the funding of contract private attorneys to help with their case overload. On October 3<sup>rd</sup>, the County entered into a Memorandum of Understanding with the Missouri State Public Defender's Office to help provide funding for the engagement of private attorneys for defendants detained pre-trial. The Public Defender has matched this payment twice over with a \$50,000.00 contribution of their own. All \$25,000.00 was used in the month of November to contract defender services for 30 different inmate defendants on 44 separate cases. By the end of December, 15 of those inmates has been released from jail due to case dismissals, bonding, or plea arrangements. Based on projected average daily inmate cost for 2019, this has resulted in an estimated savings of \$31,367 per month. It is anticipated that as the caseload and wait time for incarcerated inmates awaiting legal representation continues to be high, that funding (and matching) of this type will continue. Cases to be contracted out will include those which can be turned around quickly in the system, such as inmates who are ready to plead out and are only waiting on representation to do so.

Total spending in Pretrial for salaries, operating costs, and contract expense through December was \$218,630.02.

From the Prosecuting Attorney's Office, the Senior Assistant Prosecuting Attorney assigned to the Drug Treatment Court has incurred salary/benefit and operational costs of \$97,157.78 through December.

In October, Commission funded special public safety assessment training for Pretrial officers through Justice System Partners, an organization that specializes in training and technical assistance to law enforcement and other stakeholders in the inmate incarceration process. The cost of this training was \$8,500.00 and was paid for from a \$200,000.00 budget set aside by Commission during 2019 budgeting to cover justice system efficiency programs.

The cost for all services related to treatment programs, early release initiatives, and system efficiencies through December 2019 totaled \$462,987.90.

## **7. Community trunked radio system for emergency communications.**

Spending towards the trunked radio system (TRS) had not be scheduled to begin in the original Resolution until 2021, however circumstances have resulted in that spending being pulled forward to 2019. That spending is for new radios, which will be required to be P-25 compliant when the TRS upgrade is completed in 2020. Spending for radios has totaled \$317,548.83.

The quarterly cost for TRS has been divided in 2019 so that GR II is taking on approximately 65.5% of the total County charge for reserve toward the P-25 system capital upgrade, or \$48,266.62. Through December, three quarterly charges have been paid for a total of \$144,799.86. No other reserve charges will be paid, since billing for the reserve ceased effective October 1.

Total expenses related to the trunked radio system through August were \$462,348.69.

## **8. Juvenile courts building and detention facility.**

There was no spending in 2019 for this project, which is anticipated to commence in 2021 or 2022.

## **9. Community animal control facility.**

The County paid \$50,000 in 2018 toward planning and budgeted \$250,000 in 2019 for costs of a facility, but no payments were requested or made in 2019. It is anticipated that shelter construction will commence in 2020, and \$1.45 million has been budgeted for this expense.

#### **10. Community animal control officer and equipment.**

Through December 2019, Greene County made four quarterly payments of \$51,344.25 each, for a total of \$205,377.00, to the Springfield-Greene County Health Department as part of its obligation to fund animal control expenses. These expenses cover the staffing of an animal control officer and ongoing maintenance of animal control equipment previously funded by the County.

#### **11. Community partnership law enforcement specialty units.**

The Family Justice Center (FJC) is a partnership between the Prosecuting Attorney's Office, the Sheriff's Office, and the Springfield Police Department. It is currently staffed by three County employees, and utilizes contract services with both Harmony House and The Victim Center. Planning is currently underway to relocate all FJC services to the Tefft School building, which was acquired from the Springfield School District on October 21, 2019 at a cost of \$10.00, plus closing costs of \$1,236.00. Those costs will be accounted for as part of the overall Tefft School renovation project, for which Commission approved a total budget of \$715,000. The renovation will be funded through the expected savings in FJC operating costs from original resolution amounts over the next four years.

The Prosecuting Attorney's Office staffs the FJC with a Project Coordinator and a Program Support Specialist. Salary and benefit costs through December totaled \$86,925.39. Contract services provided by Harmony House and The Victim Center were \$56,713.16 and \$39,293.04, respectively, and it is anticipated based on the current year's expense that there will be an additional \$16,300.00 in expenses for 2019 services. Wraparound services in the form of public outreach and limited assistance provided to incoming clients totaled \$9,872.23, and miscellaneous operating expenses were \$10,582.77. In total, the Prosecuting Attorney's Office's share of the FJC cost through December was \$203,386.59.

The Sheriff's Office staffs the FJC with a Domestic Violence Investigator. Salary and benefit costs through December totaled \$69,352.54, and other operating expenses came to \$3,750.85 for a total cost incurred by the Sheriff's Office of \$73,103.39.

In total, the expenditures for the FJC at the end of December were \$276,489.98.

The Fugitive Apprehension Unit (FAU) works to maintain the warrants system and process warrants in conjunction with the timing of case preparedness in an effort to minimize potential incarceration times for defendants. It is budgeted for seven County staff from the Jail and one Paralegal from the Prosecuting Attorney's Office.

The Jail staffs the FAU with six Investigators and one Sergeant. Salary and benefits costs through December were \$474,085.14. Operating expenses for the unit, including uniforms, MiFi wireless capabilities, training, mobile communications, and vehicle expense totaled \$23,173.19. In addition, vehicles for the Corporals which were originally to have been acquired in 2018, were purchased in 2019 at an invoiced/encumbered cost of \$149,044.96. Laptops, monitors, and telephone supplies for the FAU staff came to \$6,820.36, bringing the total costs from the Sheriff's Office to \$653,123.65.

The Prosecuting Attorney's Office staffs the FAU with a Paralegal who works in conjunction with the Jail staff on the timing of serving warrants. Through August, these duties were handled through contract labor furnished by Kelly Services, after which those services were no longer used. The cost of these services, as provided by Kelly Services, was \$9,625.44.



In total, the expenditures for the FAU as of the end of December were \$662,749.09.

In the spirit of the GR II Resolution, the FAU functions similarly to the FJC in terms of concept as a partnership unit and in terms of budget size; however, receipts from the US Marshals' Service which are normally deposited to General Revenue I will be transferred at year-end to cover the costs of the new unit, and only to the extent of the FAU's budget. By agreement between the County Commission and the Sheriff at the time the unit was approved for formation, any cost overruns beyond the FAU's budget would be reimbursed to GR II from one of the Sheriff's discretionary funds. Thus, the overall effect is that while the FJC will function as a second partnership unit, the total cost to GR II for both the FJC and the FAU will be no more than the cost of one unit, as proposed in the original 102 Resolution.

Total partnership law enforcement unit costs through December 2019 were \$939,239.07.

## **12. Outlying municipal projects.**

The municipal project initiative feeds funds back to the individual municipalities to supplement their own project funding. Annual funding is shared equally among the seven municipalities, with two of them receiving a larger stipend on a rotating basis to fund a larger-scale project. In 2019, the recipients of the larger stipends were Ash Grove and Fair Grove. Each municipality was required to submit a proposal to Commission explaining their use of the funding.

The municipal projects and the amounts allotted to each municipality for 2019 were as follows:

- Ash Grove: \$64,285 – Sewer collection system improvements.
- Battlefield: \$14,285 – Police department vehicle.
- Fair Grove: \$64,285 – Drainage repair, crack sealing, and modified aggregate quick-set surfacing.
- Republic: \$14,285 – City Hall and Community Development Building signs.
- Strafford: \$14,285 – 70 HP track type skid steer loader for Public Works (used 2018 and 2019 allotments for payment financing).
- Walnut Grove: \$14,285 – Road repairs and Municipal Building repairs.
- Willard: \$14,285 – City website improvements and funding for the police vehicle program.

Total municipal project expenditures for 2019 were \$199,995.00.

## **13. Support staff (Budget, Purchasing, Human Resources, Information Systems, and Public Information).**

- Budget Office: Salaries and benefits for one staff position through December were \$76,073.59. Additional operating costs of \$480.00 brought total departmental spending to \$76,553.59.
- Purchasing: Salaries and benefits for one staff position through December were \$61,119.90.
- Human Resources: Salaries and benefits for two staff positions through December were \$81,255.00. Additional operating costs of \$78.00 brought total departmental spending to \$81,333.00.
- Information Systems: Salaries and benefits for three staff positions through December were \$204,108.09. Additional operating costs of \$920.00 brought total departmental spending to \$205,028.09.
- Public Information Office: Operating expenditures funded by GR II included contract labor to assemble materials for the monthly employee newsletter and the Annual Report, membership dues, and event attendance fees, for total departmental spending of \$3,532.21.

Total support staff costs through August 2019 were \$427,566.79.

#### **14. Courts renovation.**

Court renovations and improvements through December, in expenditures and encumbrances, totaled \$369,412.69, although there will be some additional items that will be classified as 2019 expense. Of that amount, \$121,603.81 was for a jury holding room project that was budgeted to be funded from Law Enforcement Sales Tax II funds and Judicial Surcharge funds. The remaining \$247,808.88 will be paid for via bond draws from the 2018 Certificates of Participation. Those improvements were as follows:

- Security gates, fencing, and cameras for judges' parking - \$221,100.07.
- nForm Architecture courtroom design for the new judge in the 31<sup>st</sup> Circuit - \$17,500.00
- Carpet, pews and podiums in various courtrooms - \$9,208.81

Work on the new courtroom work for the new 31<sup>st</sup> Circuit Court judge can commence once the Tefft School renovation is complete and the Family Justice Center has relocated to its new home.

#### **15. Building maintenance and staffing.**

In the Historic Courthouse, carpeting was replaced in the County Clerk's office at a cost of \$13,349.23. Smaller carpeting work in other areas came to \$6,563.65. Two HVAC unit replacements were purchased and installed at a cost of \$10,158.16.

Jail projects include completion of the tower elevator project carried forward from 2018, at a cost of \$66,230.00. Work began in September on replacement of the jail roof. The first invoice for \$161,937 has been posted.

For the Judicial Courts Facility, five hot water pumps were purchased for \$13,119.70. Some have been installed in 2019, and rest to be completed in 2020.

Total expenditures for Building Operations maintenance projects needs were \$271,357.44.

#### **16. Equipment replacement.**

Equipment replacements funded and/or encumbered by GR II through December 2019 are broken down as follows:

- County Clerk:
  - GR II portion of expenditures for new voting equipment and software - \$57,500.00
- Medical Examiner:
  - Assorted lab equipment and supplies - \$16,321.27.
  - Capital purchases, including two mortuary cots and two x-ray tables - \$9,598.59.
- Information Systems:
  - Security cameras and related video storage - \$131,456.93.
  - Payroll time and attendance software and training - \$77,438.00.
  - Cisco wireless controllers and licensing - \$78,409.16.
  - Hard disk storage expansion - \$36,693.69.
  - Data system/port switch w/installation - \$25,575.77.
  - Door security system and migration - \$22,162.80.
  - Miscellaneous desktop PC replacements - \$72,958.13.
  - Judicial unlimited power supply - \$15,590.24.
  - Dual side printer/laminator - \$5,481.06.
  - Telecommunications equipment/supplies - \$18,069.20.

- Other miscellaneous supplies - \$3,113.76.
- Total (less \$46,516.90 in departmental reimbursements): \$440,431.84.
- Building Operations:
  - Two mowers for the inmate yard crew - \$1,240.00.
- Other
  - Fuel and maintenance costs for vehicles purchased through GR II - \$423.83.

Total equipment costs through December were \$525,515.53.

### **17. Demolition and parking lot construction.**

The property located at 311 W Central Street, at the northeast corner of Central Street and Campbell Avenue, was purchased by the County for \$121,037.71, including closing costs. This had been the location of a bookstore as late as 2018 until it was hit by a vehicle, causing severe structural damage. The southwest corner of the parcel had once been the location of a gas station dating back to the early 1950s, and then an attorney's office for some time after that. All of the buildings on site were removed this year to make way for additional County parking, at a cost of \$44,172.15.

Final expenditures for the building located at 1107 N. Boonville Avenue (previously the location of Wright's Auto Works) were incurred in early 2019, at a total cost of \$4,700.38. This property currently houses the Sheriff's Office fleet management, evidence storage, and Jail Advance Team offices until the new Sheriff's Office/Jail is completed. The County will then look at converting this property into additional parking.

Total transfers from GR II at year end to fund these expenditures are estimated to be \$169,910.24.

### **18. Utilities.**

Utilities expenditures incurred at 1107 N. Boonville (for the full year), 1210 N. Boonville (as of 10/1), and 1418 E Pythian (as of 10/23) were funded by GR II. The 1107 site is the former Wright's Auto location, the 1210 site is the location of the new County Operations Center, and the 1418 site is the location of Tefft School which is now owned by the County and to be the future location of the Family Justice Center. Utilities costs posted through December have been \$16,254.40.

### **19. Restricted reserve to ensure positive bond rating.**

In 2018, GR II assumed a portion of GR I's balance of the overall General Revenue operating cash reserve, and added another \$5.4 million to this amount for a total reserve balance of \$6,767,782.50 in GR II. This reserve includes \$288,000.00 to a special 27<sup>th</sup> pay period cash reserve as part of an annual and ongoing buildup of available funds for years when this event occurs. One more significant addition to restricted cash reserves of \$4.9 million is planned for in 2019. Beginning in 2020, further additions will be substantially smaller, with annual additions of approximately \$250,000 per year.

In addition to these reserves, transfers of cash for upcoming bond payments are transferred on a monthly basis to Bond Fund 301. As of December, these restricted bond payment reserves are expected to total \$5,760,637.64.

Planning and development of the Greene County Operations Center began in mid-2018. By the end of that year, ground had been broken and concrete footings for the building had been poured. Construction continued through 2019, culminating in a cornerstone dedication ceremony on October 24, 2019.

- Architect fees for the project were \$190,908.11.
- Total construction through December 2019 were \$4,274,342.15, including the most recent pay app #15, which will be posted in January 2020 as a 2019 expense.
- Bond draws totaling \$4,140,336.77 have been made to cover costs through December 2019.
- As of the end of December, there has been an estimated cost of \$442,446.64 in equipment and furniture purchases for Building Operations and General Services.
- Total costs for the project through December are \$4,716,788.79 with remaining costs of the project to be posted within the next few months as vendors submit their invoices to us.

The total budget for the Operations Center project was \$5 million. For 2019, the budget calls for \$4,500,000 in transfers from the Bond Fund, and another \$240,000 as a direct cash transfer from GR II to cover capital purchases and equipment. \$260,000 in cash transfers were previously budgeted in 2018.

**EXHIBIT A (of the Original 102 Resolution) – October 2, 2017**

The Greene County Commission commits to provide funding, in whole or in part, for the following projects upon passage of the one half (1/2) of one (1) percent county-wide general sales tax, submitted to the voters of Greene County on November 7, 2017.

1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.
2. Up to 334 new correction officers and staff and operations for the Justice Center.
3. Fund Federal and State mandates for storm water management.
4. Community mental health programs to assist with the justice system.
5. Staff and operations for the Prosecuting Attorney's Office.
6. Establish best practice treatment programs such as Drug treatment Court, DWI Court, Veterans Court, etc.
7. Community trunked radio system for emergency communications.
8. Juvenile courts building and detention facility.
9. Community animal control facility.
10. Community animal control officer and equipment.
11. Community partnership law enforcement specialty units.
12. Outlying municipal projects.
13. Support staff (budget, purchasing, human resources, information systems, public information office).
14. Courts renovation.
15. Building maintenance and staffing.
16. Equipment replacement (servers, desktop computers, etc.).
17. Demolition and parking lot construction.
18. Utilities.
19. Restricted reserve to ensure positive bond rating.

**1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.**

- Project expenses incurred in 2019 were \$6,195,391, including \$5,208,755 in architect fees and \$681,928 in property acquisition costs. These costs were covered by bond draws from the 2018 Certificates of Participation.
- Jail Advance Team salaries and benefits were \$326,434 and paid directly from GR II cash.
- Commission authorized a jail construction budget increase to a total of \$150 million, with a minimum of 1,254 beds.

**2. Up to 334 new correction officers and staff and operations for the Justice Center.**

- 2019 Jail staff funded by GR II consisted of Warrants staff (restructured in 2018) and additional detention officers approved in 2019 to facilitate inmate transfers within the Judicial Courts Facility.
- Salaries and benefits were \$722,205 in 2019, with other operating expenses totaling \$289,719.
- Reciprocity expenses posted through January 8 totaled \$2,027,250. The daily average of inmates held out-of-county in December was 145, as compared to an average of 24 inmates throughout all of 2018.

**3. Fund initiatives for environmental and storm water management.**

- Salaries and benefits totaled \$483,968.
- Operating costs, capital purchases, and community awareness initiatives totaled \$355,061.
- Storm water projects, including property buyouts, demolitions, and drainage repairs, came to \$473,755.
- Total expenditures for environmental initiatives were \$1,312,784.

**4. Community mental health programs to assist with the justice system.**

- There no spending in 2019; however, \$2,016,504 has been budgeted in 2020 to cover four new County staff positions, mental health worker/advocate positions in the Health Department, Court-ordered wraparound services, start-up funding for a drop-in center, and other miscellaneous services and programs.

**5. Staff and operations for the Prosecuting Attorney's Office.**

- Salaries and benefits through August total \$961,902.
- Other associated operating costs were \$49,165.

**6. Establish/maintain best practice treatment programs such as Drug Treatment Court, DWI Court, Veterans' Court, etc.**

- The Court provided wraparound services (temporary housing and treatment services) totaling \$138,700.
- Pretrial staffed two RANT Screener positions which, together with operating costs, came to \$105,610. Also funded through Pretrial was an additional \$88,020 for SCRAM monitoring devices, and a payment to the Public Defender's Office of \$25,000 to use for contracted private attorney engagements with inmates to help with their case overload.
- The Prosecuting Attorney's Office staffed a Senior APA to the Drug Treatment Court, at a total in salaries and operations of \$97,158.
- Total expenditures for treatment programs and early release services through August were \$462,988.

**7. Community trunked radio system for emergency communications.**

- Expenditures for radio replacements and upgrades to P-25 compliance were \$317,549.
- Capital replacement reserve charges for the system totaled \$144,800.

#### **8. Juvenile courts building and detention facility.**

- There will be no anticipated spending for this project until 2021 or 2022.

#### **9. Community animal control facility.**

- No spending was incurred for 2019; however, \$1.45 million has been budgeted for 2020 construction.

#### **10. Community animal control officer and equipment.**

- Expenditures of \$205,377 through December helped to fund staffing of an animal control officer along with related operating costs and ongoing equipment maintenance.

#### **11. Community partnership law enforcement specialty units.**

- The Family Justice Center is a partnership among the Prosecuting Attorney's Office, the Sheriff's Office, and the Springfield Police Department.
  - Total expenditures for the FJC were \$276,490.
  - Commission approved a total Tefft School renovation budget of \$715,000 for its use as the future home of the FJC.
- The Fugitive Apprehension Unit is a partnership between the Sheriff's Office and the Prosecuting Attorney's Office. Funding for the FAU comes from increased US Marshals Service revenues out of GR I.
  - Total expenditures for the FAU came to \$662,749.

#### **12. Outlying municipal projects.**

- Local projects are funded from GR II for all seven municipalities based on submitted proposals.
- Five municipalities received \$14,285, and two received \$64,285, with the larger allotments to be rotated among the municipalities on a regular basis.
- The total in expenditures for these projects was \$199,995.

#### **13. Support staff (Budget Office, Purchasing, Human Resources, Information Systems, and Public Information Office).**

- The addition of support staff to various departments, and the related costs in new equipment and operational expenses, totaled \$427,567 through December in the following departments:
  - Budget Office: \$76,554.
  - Purchasing: \$61,120.
  - Human Resources: \$81,333.
  - Information Systems: \$205,028.
  - Public Information Office: \$3,532.

#### **14. Courts renovation.**

- Court project costs funded by the 2018 Certificates of Participation totaled \$247,809 and included security fencing and cameras for Judicial parking, architecture fees for new courtroom space, and miscellaneous furnishings.

### **15. Building maintenance and staffing.**

- Historic Courthouse project costs totaled \$30,071.
  - Carpet replacement in the County Clerk's and other offices: \$19,913.
  - Rooftop HVAC replacements: \$10,158.
- Jail projects have totaled \$228,167
  - The 2018 tower elevator project was completed at a cost of \$66,230.
  - Roof replacement began in September; the first invoice for \$161,937 has been posted.
- The Judicial Courts Facility project for hot water pump replacements incurred \$13,120 in costs.
- Total expenditures for Building Operations maintenance projects were \$271,357.

### **16. Equipment replacement.**

- Equipment expenditures across the County are broken down as follows:
  - County Clerk: \$57,500 for voting equipment.
  - Medical Examiner: \$25,920 for assorted equipment and supplies.
  - Information Systems: \$440,432 for software, licensing, telecommunications, and other equipment.
  - Building Operations: \$1,240 for mowers.
  - Other: \$424 for fuel and maintenance costs on vehicles purchased through GR II.
- Total equipment replacement expenditures through December 2019 were \$525,516.

### **17. Demolition and parking lot construction.**

- Acquisition of the property at 311 W. Central Street, and demolition of existing buildings at the Central location and on 900 N. Campbell Avenue site totaled \$165,210. The space is now being used for County parking.
- Final costs for the property at 1107 N. Boonville Avenue, the former location of Wright's Auto and purchased by the County in 2018, came to \$4,700.

### **18. Utilities.**

- Through December, \$16,254 in utilities expense was incurred at 1107 N. Boonville Avenue, at the new General Operations Center, and at Tefft School (subsequent to its transfer to the County).

### **19. Restricted reserve to ensure positive bond rating.**

- GR II assumed a reserve balance of \$6.8 million in restricted cash reserves for the County, which includes \$288,000 for a special 27<sup>th</sup> pay period reserve which will be increased annually.
- Cash is also restricted on a monthly basis for the annual bond payments on the 2018 Certificates of Participation. These restrictions totaled \$5.76 million through December.

### **Greene County Operations Center**

- Project expenditures through December were \$4,716,789.
- The cornerstone dedication ceremony for the Operations Center was held on October 24<sup>th</sup>.



When analyzing the 2020 budget, we find that the budgeted daily operating cost per inmate is \$69.71, based on a count of 811 inmates (601 inmates in the main jail, 108 inmates in the original temp jail for the first half of the year, and 312 inmates in the larger temp jail for the second half of the year), and a total budgeted cost of the jail at \$20,690,756.36.

If we re-analyze the 2020 budget, taking into account additions and changes that 1) were made to incorporate the addition of a larger temp jail, and 2) would have been made without the second temp jail, the daily operating cost per inmate would have been \$73.75, based on a count of 709 inmates (601 inmates in the main jail and 108 inmates in the current temp jail) and a total operating cost of the jail at \$19,136,730.42.

This difference of \$1,554,025.94 is made up of the following amounts:

- Additional food - \$161,128.35.
- Additional bedding - \$8,810.85.
- Additional laundry service - \$2,877.29.
- Additional temp jail personnel costs – net \$1,487,217.45. (\$1,670,507.74 in costs for 43 staff consisting of 37 Detention Officers, 4 Corporals, and 2 LPNs; and, a savings of \$183,290.29 for additional transport officers which would likely have been appropriated without the second temp jail.)
- Additional transport equipment and vehicles – (\$106,008).

It is important to note that the hiring plan for the new jail experiences both a “pull forward” and a “push out” effect with the establishment of the second temp jail.

The hiring plan originally had 40 Detention Officers being hired in late 2020, along with other key staff. These Detention Officers and other necessary personnel were pulled forward 6 months in the hiring plan, while other positions in the plan have been pushed out at least 6 months or more, beyond 2020 and 2021 into the 1<sup>st</sup> quarter of 2022 to better coincide with the opening of the permanent jail. The overall effect of just the hiring plan on potential GR II budgeting would have been to increase personnel costs by \$761,350.02. The 2020 budget has personnel costs at \$17,387,824.21, which is a net increase of \$725,867.43 over what would otherwise have been budgeted. This net increase takes into account the savings from both the hiring plan and unnecessary additional transport officers, netted against the increase in staff to manage the larger temporary jail.

The push out in the hiring plan also creates a savings in 2021, with estimated personnel costs going from \$8,996,294 to \$5,975,161 in 2021. There will then be an annual increase thereafter of about \$250,000 over the original green space plan (about 1.97% per year over the previous plan) as a result of early position hiring in 2018, 2019, and 2020. Thus, for 2020, a better estimate of the cost of hiring these employees ahead of time to work in the temp jail would be the \$725,867.43, while being cognizant of the fact that there will be savings in 2021 from the previous staffing plan.

The calculations of operating cost per inmate above do not take into account the following items:

- 2<sup>nd</sup> temp jail site preparation - budgeted in the Real Property Improvement fund (fund 203) for \$432,000.
- Temp jail lease payments - originally recommended at \$833,728, appropriated for \$1,794,772.50 (an increase of \$961,044.50).
- Reciprocity - lowered from \$2.2 million to \$1.1 million to cover only the first half of the year.
- Potential earnings from bed space available to outside counties in excess of current needs. Initially, recommended reciprocity of \$2.2 million was based upon an average of 134 inmates held out-of-county daily @ \$45 per day. With the opening of the larger temp jail, assuming the average of 134 is maintained, the County would have up to 70 beds available for inmates from other counties. Potential reciprocity income on these 70 beds would be 70 beds \* \$45/day \* 183 days = \$576,450.

When accounting for all of the above costs and revenues, the total additional net expenditures for 2020 is \$509,770.42 for an increase of 204 beds beginning in July.

## Greene County Temporary Jail Scenario Analysis

	2020 Basis 1st Temp Jail Only 709 Inmates	2020 Budget 1st & 2nd Temp Jails 811 Inmates <sup>2</sup>	2020 Basis <sup>3</sup> 2nd Temp Jail Only 913 Inmates
Operating Expenses - GR I	8,397,372.95	8,397,372.95	8,397,372.95
Building Operations - GR I	119,035.00	119,035.00	119,035.00
Vehicle Operations - GR I	414,800.00	414,800.00	414,800.00
Utilities - GR I	424,209.95	424,209.95	424,209.95
Operating Expenses - GR II	1,909,171.08 <sup>1</sup>	3,752,495.31	4,331,717.33
Vehicle Operations - GR II	19,885.71	19,885.71	19,885.71
Addl Transport Staff/Eqpt - GR II	289,298.29	0.00	0.00
Total Operating Costs - GR I	9,355,417.90	9,355,417.90	9,355,417.90
Total Operating Costs - GR II	2,218,355.08	3,772,381.02	4,351,603.04
Total Operating Costs - LEST I	4,715,867.43	4,715,867.43	4,715,867.43
Total Operating Costs - LEST II	2,654,729.56	2,654,729.56	2,654,729.56
Inmate Security Fund	192,360.45	192,360.45	192,360.45
Total Operating Costs	19,136,730.42	20,690,756.36	21,269,978.38
# of Inmates	709	811	913
<b>2020 Operating Cost per Inmate per Day</b>	<b>\$73.75</b>	<b>\$69.71</b>	<b>\$63.65</b>
Temp Jail Lease Payments	833,728.00	1,794,772.50	2,426,782.80
2nd Temp Jail Site Prep	0.00	432,500.00	432,500.00
Reciprocity	2,200,000.00	1,100,000.00	0.00
Potential bed-space earnings	0.00	(576,450.00)	(1,152,900.00)
Total 2020 Costs (Net of Addl Revenue)	22,170,458.42	23,441,578.86	22,976,361.18
# of Inmates	709	811	913
<b>2020 Total Cost per Inmate per Day</b>	<b>\$85.44</b>	<b>\$78.97</b>	<b>\$68.76</b>

<sup>1</sup> Based on the hiring plan in the modified GR II resolution, estimated costs for additional jail staffing would be \$761,350.02. This is not included in the above totals. If included, it increases operating cost per inmate per day to \$76.68, and total cost per inmate per day to \$88.37.

<sup>2</sup> 811 inmates = 601 (main jail, full year) + 108/2 (1st temp jail, 6 months) + 312/2 (2nd temp jail, 6 months).

<sup>3</sup> Operating costs for the 2020 basis for the second temp jail only have been annualized to assume a full 12 months of operating costs, with a full count of 312 temporary beds.

**2020 Budget - 709****Breakdown of Daily Per Diem**

	<b>2020 Budget</b>	<b>Per Inmate/Day</b>
Personnel	15,900,606.76	61.28
Personnel-Related Exp (Uniform, Training etc.)	176,951.00	0.68
Food	1,145,000.00	4.41
Facility Repairs and Additions	402,566.00	1.55
Utilities	424,209.95	1.63
Medical	360,000.00	1.39
Legal/Claims	112,250.00	0.43
Operating Supplies	52,000.00	0.20
Inmate Supplies	117,461.00	0.45
Prisoner Transfer	445,685.71	1.72
	<hr/>	
	19,136,730.42	73.75

**2020 Budget - 811****Breakdown of Daily Per Diem**

	<b>2020 Budget</b>	<b>Per Inmate/Day</b>
Personnel	17,387,824.21	58.58
Personnel-Related Exp (Uniform, Training etc.)	163,418.00	0.55
Food	1,306,128.35	4.40
Facility Repairs and Additions	310,091.00	1.04
Utilities	424,209.95	1.43
Medical	360,000.00	1.21
Legal/Claims	112,250.00	0.38
Operating Supplies	52,000.00	0.18
Inmate Supplies	129,149.14	0.44
Prisoner Transfer	445,685.71	1.50
	<hr/>	
	20,690,756.36	69.71

**2020 Budget - 913****Breakdown of Daily Per Diem**

	<b>2020 Budget</b>	<b>Per Inmate/Day</b>
Personnel	17,794,229.74	53.25
Personnel-Related Exp (Uniform, Training etc.)	163,418.00	0.49
Food	1,467,256.70	4.39
Facility Repairs and Additions	310,091.00	0.93
Utilities	424,209.95	1.27
Medical	360,000.00	1.08
Legal/Claims	112,250.00	0.34
Operating Supplies	52,000.00	0.16
Inmate Supplies	140,837.28	0.42
Prisoner Transfer	445,685.71	1.33
	<hr/>	
	21,269,978.38	63.65

